



NOTICE Annual General Meeting

Please accept this communication as *Notice* of the *Annual General Meeting* of the ACT Branch to be held on **Tuesday 24 August 2021** online via **Zoom Meetings*** commencing at **4.00pm**.

ANNUAL GENERAL MEETING

The AGM is intended to deal with the following agenda items:

AGENDA

1. Meeting opening – welcome.
2. Apologies.
3. Confirmation of prior Branch AGM minutes.
4. Chair’s Annual Report.
5. Election of Branch and Sub-Branch Officer positions.
 - a. Branch Chairperson.
 - b. Secretary/Treasurer.
 - c. Committee Members
6. New business.
7. Meeting close

Teresa Everett
Branch Secretary
27 July 2021

**This event is being held online. For reporting purposes, the ‘Place’ on record is Holcim, Cooma Road, Googong NSW*